

## **CHECKLIST FOR CUSTOMERS OFF EU MEMBER STATES**

### **For exports to EU Member states, the following documents and information are required:**

1. Complete and exact company address, telephone number, fax number, email address, details of the industry/ branch and -if available, Internet address, business card, etc.
2. Valid European VAT identification Number
3. Copy of commercial register, trade license or official proof of business (for example by Chamber of Commerce)
4. Passport copy of the owner/ shareholder/ managing director and signed by him pick-up authority in the original, possibly with stamp, for the pick-up driver
5. Since January 1st, 2014 we have to demand a **deposit** for all sales to customers in EU member states. After you have transferred the vehicle to the recipient country, we require confirmation that the vehicle has arrived in the recipient country.  
This „**confirmation of arrival** “we need in either by e-mail, fax or by post with stamp and signature back from you

The deposit will be refunded immediately after receipt of the required documents!

If you **can't** provide us with any documents showing your entrepreneurial status, we will charge a security deposit of 19% of the purchase price.

**Thank you for your understanding – your Auto-Stratis team!**